

## Minutes

### KEOTA CITY COUNCIL

225 E. BROADWAY AVE.

April 21<sup>st</sup>, 2025

**Meeting was called to order** at 7:00pm by Mayor Cansler

**Roll call:** Councilmen McDonald, Conrad, Burroughs and Bender were present. City employees present were Administrator Horras, PW Director Harmsen, Clerk assistant Clarke and Librarian Greiner. Public present was Chad Greiner, Patty Tinnes, and Casey Jarmes from Sigourney New-Review.

**Public Hearing Opened for Fiscal Year 2026 Budget** at 7:02pm. No Public Comments.

Motion to adjourn the Hearing made by Bender, 2<sup>nd</sup> by McDonald, Burroughs & Conrad in favor and Greiner absent. 7:02pm

Regular meeting called to order at 7:03pm

**Consent Agenda:** Motion to Amend the agenda to add Resolution 2025-29 and a discussion item made by Burroughs, 2<sup>nd</sup> by Bender, McDonald and Conrad in favor, and Greiner absent. Motion to approve Consent Agenda by Burroughs, including Agenda, previous meeting minutes from April 7<sup>th</sup> Council Meeting - Budget review and payment of Bills. Bender 2<sup>nd</sup> the motion, Conrad & McDonald in favor, and Greiner absent.

**Bills Paid April 8<sup>th</sup> thru April 21<sup>st</sup>, 2025**

#### Checks

ALLIANT ENERGY	4/21/2025	\$136.75
AUDITOR, STATE OF IOWA	4/21/2025	\$9,486.50
B & L CONCRETE INC.	4/21/2025	\$3,660.00
FARMERS CO-OP ASSN	4/21/2025	\$594.67
KUENSTER HEATING & AIR LLC	4/21/2025	\$180.00
MID-AMERICA PUBLISHING COR	4/21/2025	\$342.58
RIVER PRODUCTS COMPANY	4/21/2025	\$38.93
TREMME BACKHOE SERVICE	4/21/2025	\$4,900.00
WELLMARK	4/21/2025	\$4,054.14
WINDSTREAM	4/21/2025	\$255.41
<b>Total Checks</b>		<b>\$23,648.98</b>

#### Payroll

ALTENHOFEN, CHERYL	75.31
Clarke, Kristen	503.82
GREINER, ASHLEY	155.45
Greiner, Bridget M.	95.10
GREINER, TONIA	1,277.56
HARMSSEN, MICAH	1,811.66
Horras, Alycia A	1,944.66
SLAUBAUGH, KEVIN L.	1,818.45

Vaughn Automotive	4/14/2025	50,661.00
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**Public Forum: None**

#### Department Reports:

**Public Works** – Harmsen reported that they finished up pulling a new water service to Kevn Miller's building last week. We upgraded the building with 4 apartments/gym to 1 ½" service to fulfill the apartments upstairs. We finished up concrete work at that project and carpenter street on Friday. City wide clean up was a success. We filled 11.5 dumpsters in the day and a half span. We are looking at doing all day on Friday next year to alleviate the traffic jam of hen it first opens. New seeding has been done at the cemetery lots, carpenter street water main project and the pool project last week. We got the majority of what needs hauled away at the RV Park. Met with Alliant, Ollinger electric, B&L and Tremmel Backhoe down there. Sewer stub work is hoped to be done this week, weather permitting. B&L is hoping to do the work for the camp pads in the next 10 days. The remainder of water and electric will be done after the pads are set. Fire hydrant flush is set up for April 22 and 23<sup>rd</sup>. We were able to go get the new city works truck picked up last week. Signage is in for the street shutdown at the ballfield and hope to have it shut down yet this week. Splash is scheduled for May 1<sup>st</sup> to de-winterize the pool. Harmsen will be gone April 28<sup>th</sup> to CPO Cert School. **Water Plant**-I'll have the CCR done this week. The link should be able to go out on the water bills for May. They just have to be out to the public by July 1. Josh has been investigating a few dirty water complaints over by Ray Man and County Line Mart. Nothing really sticks out from our end. Josh did some extra sampling across town and the water numbers line up perfectly with what is leaving the plant. I know that Micah is planning on flushing soon, so we'll see if things get better after that. **Lagoons**-We've been trying to schedule with IRWA to get their boat out to the lagoon to fix hat aerator. We just haven't been able to get our schedules aligned, but we're still working on it. We're testing for E. coli this month. This is our 3rd or 4th year without using the UV and samples are still coming out perfect.

**Library** – Librarian Greiner shared that Book Sale went well last Friday. Kuensters were here to check the AC's and stated that the mini split upstairs will hopefully run a couple of more years, that company is no longer in existence so parts are very hard to come by. 6 Board members, Bridget and I attended the KCCEF grant awards, we will be replacing one of the children's computers. Toddler time on Friday due to school will be in session. Kristen and her boys changed the book on the Story Walk.

**Clerk** – Horras shared that she met with the Alliant Energy/Trees Forever rep to start work and plan our tree planting for the park. We are looking at a fall planting and with the check for \$4420.00 now in hand, she will begin looking at and ordering the trees from local nurseries. City wide garage sales and clean up went really well. There was a lot of traffic at each and lots of good buzz around the events. We received the Keep Iowa Beautiful/Diamond Vogel grant to allow us to purchase up to 15 gallons of paint to repaint the streets this summer/fall. This will allow the guys to get the paint from Diamond Vogel at no cost to the city. Horras attended the Day Care meeting at the school and there was great conversation and planning around establishing a new city daycare system again at this meeting. There will be an information and fund-raising support meeting at Lagos Acres on Thursday, May 22<sup>nd</sup> in the evening, so watch for that information to come out. The pool board set up and conducted interviews with our potential candidates for our 2025 aquatic center staff on 4/16, 17, and 18<sup>th</sup>. Offers were shared with our Assistant Manager candidates and they were excited about the decisions. Full offer letters will go

out tomorrow following the approval of hire through resolution later this evening. We are also planning to have an all staff meeting with the crew on Thursday, May 7<sup>th</sup> at City Hall to get everyone ready for the new season. The KCCEF awards meeting was held on the 17<sup>th</sup> and they were very appreciative of our donation of the sandwiches and drinks that Kristen and I had delivered to them. Horras put in a request for and nomination for Keota to be chosen to host the Conservation Station Trailer this summer during Fun Days. Keota was chosen and the trailer will be here Friday evening with interactive exhibits and activities for all ages to check out. This is an interactive project that is owned and operated by Iowa Living Farms and the Water Rocks! organizations. Horras will get pool passes together to give to the library for prizes for the summer reading program as we have done the last 2 years. We received an email from Patrick that he will be in on Friday to remove the rails from the diving board to take and have them altered to meet our audit finding and then back to re-install them the following week, so that we are ready at opening. Horras worked with Lyle insurance to get the packets ready and in place for us to review and approve for the April 25-26 coverage for all city properties, vehicles, etc. The Keota Community Club has been working hard to finalize the plans and vendors needed for our annual Fun Days celebration. Horras has the food vendors selected and signed up to come to our event. Horras is working on getting the final items needed together to get this summer's swim lessons out to our residents for sign up for this season. She is hoping to have those ready by May 2<sup>nd</sup>. Horras will be off April 25<sup>th</sup>.

**Resolutions and Ordinances:**

**Resolution 2025-21** Approval of FY26 Budget. Motion to approve made by Bender, 2<sup>nd</sup> by McDonald, Conrad & Burroughs in favor, and Greiner absent.

**Resolution 2025-22** Approval of Building Permit for Chris Hunziker. Motion to approve made by Conrad, 2<sup>nd</sup> by Bender, Burroughs & McDonald in favor, and Greiner absent.

**Resolution 2025-23** Approval of Building Permit for Mike & Nancy Detweiler. Motion to approve made by Conrad, 2<sup>nd</sup> by McDonald, Burroughs & Bender in favor, and Greiner absent.

**Resolution 2025-24** Approval of Insurance Coverage for all City Entities. Motion to approve quote and packet provided made by Burroughs, 2<sup>nd</sup> by Bender, Conrad & McDonald in favor, and Greiner absent.

**Resolution 2025-25** Approval of Hiring and Wage for 2025 Pool Lifeguard Staff – Motion to approve made by Bender, 2<sup>nd</sup> by McDonald, Burroughs & Conrad in favor and Greiner absent.

**Resolution 2025-26** Approval of Hiring and Wage for 2025 Pool Concessions Staff – Motion to approve made by Bender, 2<sup>nd</sup> by McDonald, Burroughs in favor, Conrad abstained and Greiner absent.

**Resolution 2025-27** Approval of Hiring and Wage for 2025 Pool Management Staff – Motion to approve made by Bender, 2<sup>nd</sup> by McDonald, Burroughs & Conrad in favor and Greiner absent.

**Resolution 2025-28** Approval of Wage Increase for City Clerk Assistant – Motion to approve made by Burroughs, 2<sup>nd</sup> by Bender, Conrad & McDonald in favor and Greiner absent.

**Resolution 2025-29** Approval of Public Works Summer Intern – Motion to approve the wage and hire of our PW summer intern made by Burroughs, 2<sup>nd</sup> by Bender, Conrad & McDonald in favor, and Greiner absent.

**New Business**

**Discussion/Possible Action** – Approval of March city employee of Benefit time – Motion to approve made by Burroughs, 2<sup>nd</sup> by Conrad, Bender & McDonald in favor, and Greiner absent.

**Discussion/Possible Action** – Incentive pays for Aquatic Center staff – Motion to approve incentive pay of an additional \$3.00 an hour for specified special events/tasks made by Bender, 2<sup>nd</sup> by Burroughs, McDonald in favor, Conrad abstained and Greiner absent.

**Mayor Comments:** Mayor Cansler thanked everyone for the additional meetings and work being done. All the work to get things picked up and cleaned through out the city and all the work with clean up.

**Adjournment:** Motion made to adjourn meeting by Burroughs, 2<sup>nd</sup> by Bender, McDonald & Conrad in favor and Greiner was absent. Time 8:04pm.

**Next regular meeting, May 5<sup>th</sup>, 2025 at 7:00 pm.**

Attest:

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Mayor Anthony Cansler

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City Administrator Alycia A Horras